



DEVINE INDEPENDENT SCHOOL DISTRICT
605 W HONDO AVENUE
DEVINE, TEXAS 78016
830-851-0710 FAX: 830-663-6706

PERMISSION TO DISTRIBUTE FLYERS TO STUDENTS

Organization making request must supply documentation supporting a not-for-profit status.

Name of Organization: _____
Name of Flyer: _____
Contact Person: _____
Phone Number: _____ Fax Number: _____
Email Address: _____

Flyer must be submitted for approval 2-weeks prior to event. The first day the district will accept flyer request for the 2017-18 school year is September 11, 2017 and the last day for this school year is May 4, 2018.

Attach a copy of the flyer to this completed form and submit your request by email to geri.woods@devineisd.org, fax to 830-663-6706, or in person at 605 W Hondo Ave., Superintendent's Office. Duplication and delivery of flyers are the responsibility of the organization requesting permission to distribute. The manner in which flyers are distributed is at the campus Principals' discretion. Please contact Principals prior to delivering flyers to the school.

A copy of this approved form must be included with the bundled flyers to each campus before flyers can be distributed.

Please Note:

- Flyers must be in stacks of 25.
- Flyers must be for an activity beneficial to students.
- The organization making this request **must** supply documentation of not-for-profit status.
- Fundraising flyers from organizations outside of DISD will not be approved.
- All flyers must have the following **disclaimer** statement printed at the bottom of the flyer in **bold, capital letters**. This disclaimer should be not less than a twelve (12) pt. size font.

“THIS ORGANIZATION AND ITS ACTIVITIES ARE NOT RELATED TO OR SPONSORED BY DEVINE ISD.”

Select the campus you wish to submit flyers for distribution. An approximate number of students are shown following each campus.

- | | | |
|--|--------------------------------|--------------|
| <input type="checkbox"/> JJ Ciavarra Elementary School - 530
Grades Pre-K - 2 | Mrs. Brenda Gardner, Principal | 830-851-0395 |
| <input type="checkbox"/> Devine Intermediate School - 475
Grades 3-5 | Mr. Blain Martin, Principal | 830-851-0495 |
| <input type="checkbox"/> Devine Middle School - 425
Grades 6-8 | Mrs. Kandi Darnell, Principal | 830-851-0695 |
| <input type="checkbox"/> Devine High School - 575
Grades 9-12 | Mr. Derrick Byrd, Principal | 830-851-0895 |

Approved for Distribution: _____

Superintendent of Schools

Date