

Enrollment Documents Required for Enrollment at a School in Devine ISD

The documents listed below are required by the state and/or Devine ISD policy for enrolling a student at any campus in Devine ISD.

The documents below are required for enrollment at any campus in Devine ISD, The student's file must be complete before he/she will be placed in a class or be issued a schedule for the 2012-2013 school year.

Required documents:

- Copy of Official Birth Certificate
- Social Security Card (we will make a copy for you)
- Proof of Residency within the boundaries of Devine ISD which must include one of the following:
 - Rental Agreement *or*
 - Lease Agreement *or*
 - Property Tax Receipt / Mortgage Agreement
- Copy of Custodial Parent/Guardian's Valid Driver's License or other Approved Photo ID* or Voter Registration Card with corresponding address to proof of residency.
- Copy of Your Child's Most Recent Immunization (Shot) Record
- Necessary documents if living at a residence with another family (Dual Residency)

All of these are required:

- Notarized residency verification (form provided by campus)
- Home owner/renter proof of residency (see above)
- Driver's license/ID of home owner/renter
- Parent/Guardian driver's license/ID* or Voter Registration Card reflecting the address of home where living as dual resident
- Mail addressed to parent/guardian at address of dual residence (Mail must be a bank statement, credit card bill, Medicaid document, Social Security document, cable/satellite bill, etc. The bill cannot be addressed to "Resident of" or "Current Resident". It must have the parent/guardian name and the address where family is claiming dual residency.

**Be aware that Texas state law mandates that if a person moves to a different residence, he/she has 60 days to get a new driver's license or ID reflecting the new address.*

Devine ISD requires that you change your DL or ID within 30 days to reflect your current address. This change may be made online.

Please Note: If residency issues arise, the district may conduct a site visit to verify residency.

